

**GENERAL HEADQUARTERS
ARMED FORCES OF THE PHILIPPINES
OFFICE OF THE CHIEF OF STAFF
Camp General Emilio Aguinaldo, Quezon City**

MEMORANDUM to –

JAN 05 2018

TIG, AFP

SUBJECT: Conduct of Annual General Inspections, Special Inspections and PBB Validation Inspections for CY 2018

1. References:
 - a. AFPRG 161-284, GHQ AFP dtd 20 Sep 1993, Inspections; and
 - b. SOP Nr 4, GHQ AFP dtd 23 Sep 1968, Conduct of Annual General Inspection as amended by SOP Nr 6 dtd 30 Apr 1970 and further amended by SOP Nr 30 dtd 07 July 2009.
2. You are hereby directed to conduct Annual General Inspections (AGI) and Special Inspections (SI) to all Major Services, Unified Commands, AFPWSSUs, Philippine UN Mission Areas and OPHILDAFAs for CY 2018. Further, you are hereby directed to conduct PBB Validation Inspections of all Program 4 units/offices for PBB CY 2018.
3. The inspection of concerned units/offices shall look into but not limited to the following:
 - a. Efficiency, effectiveness and readiness of the unit;
 - b. Mission performance;
 - c. Status of morale and discipline;
 - d. Management of resources; and
 - e. Compliance with existing laws, regulations, rules and policies.
4. Lateral coordination with Unit Commanders, Chief of Offices and concerned Joint, Personal and Special Staff in relation to the conduct of inspection is authorized.
5. Submit after Inspection Reports as soon as practicable.


REY LEONARDO B GUERRERO
General AFP